

## AT HOME

**Daily routines:** to chat (with friends), check your email, do exercise/sport, do homework (from school/university), do housework, dream (about sth/sb), drive (to work), dry one's hair, eat out, get up, get (un)dressed, get home, get to work/school/university, go home, go out, go to bed/sleep, go to school, go to work, go to your English classes/ to the gym, go to a café/a park, have breakfast/ lunch/ dinner/ supper/ a coffee..., invite (sb out), leave school/work/my house, start/finish school/work, have/take a shower/bath, listen to (the radio), make a phone call, make plans, play cards/(board) games, read (the newspaper), relax, talk about (sth with friends), text (=to send a written message to sb using a mobile), visit (your relatives), wake up, wash, watch TV (change the channel)...

**Household chores:** to clean (the windows/ the floor/ the bathroom, etc.), clear the table, cook/make lunch/dinner, decorate, do small repairs around the house/ do DIY repair work, do the ironing/ iron (clothes), do the washing (clothes), do the washing-up/ wash up (=wash plates, dishes, knives...), do the laundry (=wash the clothes) and hang it to dry, do the vacuuming/ vacuum, dust, garden/do gardening, go shopping/ do the shopping, go grocery shopping, look after the children/ the pets/ sick family members, make the beds, mop the floors (=wash the floors with a wet mop), mow the lawn (mow, mowed, mown), pick up dirty clothes (from the floor), put sth (your clothes, toys...) away (=put sth in the place where it is usually kept), sweep the floors (=clean the dust, dirt etc from the floor using a brush) (sweep, swept, swept), set the table (set, set, set)/ lay the table (lay, laid, laid), take out the rubbish, take the dog for a walk/ walk the dog, tidy the house/your room...



**Events in your life:** to be born, go to primary school, go to secondary school, leave school, go to university, get a job, fall in love with sb, marry sb/ get married, have children, fall out of love, separate, get divorced, retire, die.

## AT WORK

**People:** worker/ employee, boss/employer, manager (=sb who controls an organization), workmate/ colleague.

When you are **self-employed**, you don't work for an employer but find work for yourself or have your own business.

**Names of occupations:** actor/actress, administrative assistant, architect, artist, baker, bank manager, builder, business-man/ business-woman, butcher, carpenter, cashier, chef, civil servant, clerk, computer programmer, cook, dentist, DJ, doctor/physician (AmE), dog trainer, dressmaker,

electrician, engineer, farmer/farm worker, film director, fire-fighter, fisherman, flight-attendant/steward/stewardess, footballer, football coach, gardener, greengrocer, hairdresser, homemaker/ housewife/house husband, journalist, lawyer, librarian, (car) mechanic, musician, nurse, office worker, photographer, pilot, plumber, police officer/ policewoman/ policeman, politician, postal worker/ postwoman/ postman, PR (=public relations), priest/vicar, receptionist, retired, (car) salesperson, secretary, shop-assistant, singer, soldier, student, taxi driver, teacher, translator, travel agent, TV director, unemployed, vet, waiter/waitress, writer...

**Names of places where we work:** bank, bar, building site, church, factory, farm, football stadium, garden, hairdresser's, hotel reception, hospital, house, library, office (building), plane, police station, restaurant, school, shop/department store/shopping centre, supermarket, taxi, theatre, travel agency...

**Other useful nouns:** **job** (countable)/ **work** (uncountable)/ **occupation** (countable); **firm/company;** **employment, employment agency, unemployment** (e.g. an area of high unemployment), **post** (= a job in a company or organization), **staff** (=the group of people who work for an organization).

### VERBS and EXPRESSIONS RELATED TO WORK

**apply** for a job - send a letter or form in order to ask formally for a job

**be on the dole** - when you receive money from the government because you are unemployed

**be stressed; do the night/day shift; fire / dismiss sb** - to throw someone out of her/his job

**employ** - pay someone to work for you

**get a job / get work** - obtain a job/work

**look for a job** - try to find a job

**retire from a job** - leave your job because of old age, e.g. 65

**take/have a day off** - a day when you do not go to work, school etc: [Monday is my day off.](#)

**send an application form** - send a form to apply for a job / **send your CV** - send a written description of your work experience and your education to apply for a job

**work as a ... (job):** [I work as a lawyer.](#)

**work hard, work long hours, work/do overtime** (=work beyond the usual time), **work nine-to-five** (=work that begins at nine o'clock in the morning and finishes at five, which are the hours worked in many offices from Monday to Friday).

- Qualifications: [I have a degree in Media Studies. I have a diploma in interior design.](#)

To have a certificate/diploma/degree in ... : I have a degree in Journalism.

To have the GCSE (= the General Certificate of Secondary Education)

To have the A-level (= the Advanced Level General Certificate of Education)

To have a Bachelor's degree in .... awarded by (name of university: La Laguna University) in (year): [I have a Bachelor's degree in Education awarded by La Laguna University in 2012.](#)

Examples: a Bachelor's degree in Business Administration/ Education/ Engineering/ Journalism/ Law/ Mathematics/ Medical Science/ Nursing/ Pharmacy/ Psychology/ Technology/ Veterinary Science ...

To have a Master's degree, for example, a Master of Architecture/ of Business Administration/ of Computer Science/ of Education/ of Geography/ of Journalism/ of Laws/ of Mathematics/ of Music/ of Psychology/ of Sports Science... (For more, visit: [http://en.wikipedia.org/wiki/Master's\\_degree](http://en.wikipedia.org/wiki/Master's_degree) )

To have a PhD degree (when you write a thesis).

- Experience (use present simple, past simple, present perfect): [I have experience ... with children/ in public relations. I have worked as an assistant cook in several restaurants in Puerto de la Cruz. Last winter I worked as a cook for families on skiing holidays in France.](#)

- Skills and personal qualities (use present simple):

to have a driving licence/license, a good level of (written/spoken) English, computer skills ... To be a good cook/ dancer... To be creative, energetic, enthusiastic, good at ... (listening to people, sport), hard-working, mature, patient, physically fit, punctual, responsible, sociable, well-organized... To like helping people, working with children, working as part of a team, working by yourself...